

**Chicago O'Hare International Airport
Request for Proposals to Lease, Finance, Construct, and Operate a Convenience
and Vending Concession at the O'Hare Airport Multimodal Facility
September 11, 2018**

Addendum #1- October 23, 2018

The following changes and/or revisions are incorporated into the above referenced RFP Document as noted. All other provisions and requirements as originally set forth remain in force and are binding.

**THE RESPONDENT MUST ACKNOWLEDGE RECEIPT OF THE ADDENDUM IN
THE COVER LETTER SUBMITTED WITH ITS PROPOSAL**

- A. Proposal due date and time is changed from October 26, 2018 at 5:00 p.m. Central Time to November 9, 2018 at 4:00 p.m. Central Time.
- B. The address for delivery of proposals has been changed from Chicago Department of Aviation, 10510 W. Zemke Road, Chicago, Illinois 60666. The new address is Department of Procurement Services, 121 North LaSalle, Bid & Bond, room 103, Chicago, Illinois 60602.
- C. Proposal requirements for submission have changed. Respondents are no longer required to submit an electronic version of proposal via a secured file transfer site established by the City. Respondents are still required to submit the proposal as follows:
- One signed bound paper copy of the proposal
 - Five USB flash drives containing the complete proposal in electronic files using portable document format ("PDF." Please embed all fonts). The flash drives must include the proposal in two forms: 1) a single electronic file containing the entire proposal and 2) each tabulated section of the proposal as a separate electronic file.

Proposals and flash drives must be contained in a sealed envelope or package. The outside of the envelope or package must clearly indicate the name of the project: "RFP for MMF Concession at O'Hare Airport." The name and address of the respondent must also be clearly printed on the outside of the envelope or package.

Proposals must acknowledge receipt of the addendum in the cover letter submitted with its proposal.

- D. The following are answers to questions submitted in response to the RFP. In the event of a conflict between this Addendum #1 and the RFP, Addendum #1 controls.

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1. Can we respond as a partial supplier, and support just the Vending requirements? Or will you choose 1 supplier to satisfy all three services (Vending, Food & Beverage, and News + Convenience + Gifts)?

Answer: Respondents can team up with other companies to respond to the RFP, but their combined proposal must address all of the requirements outlined in the RFP's scope (see RFP Section E.2.)

2. Along similar lines to #1, would you be open to un-bundling "Vending" from the whole RFP and be open to reviewing a response for just "Vending"?

Answer: No

3. Are there additional locations to place vending machines? For example, will you be placing Vending machines on the 2-5 floors? Are there any other vending closets not currently disclosed on the provided map? Can you please provide a more detailed rendering of where vending displays might be appropriate?

Answer: There may be future vending opportunities, but those will be coordinated between Chicago Department of Aviation (CDA) Concessions and the future building manager.

4. Does this RFP include the opportunity to place Vending machines in employee break rooms, or offices?

Answer: No, not at this time.

5. How many vending machines do you anticipate including?

Answer: That is the responsibility of the respondent to propose how they will address the RFP's requirements.

6. Is the respondent free to propose vending concepts, or are there any limitations, or pre-set requirements as to what can and cannot be vended?

Answer: The respondent should propose vending concepts that allows it to meet the requirements of the RFP.

7. Can you please clarify the ACDBE participation requirement.

Answer: For information on the ACDBE participation requirement, please refer to the RFP's Section D.6. Airport Concession Disadvantaged Business Enterprise Participation. Additional information can also be obtained from the Special Conditions Regarding Airport Concession Disadvantage Business Enterprise document, which is available in the data room.

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8. Is the respondent free to offer a different rent structure than the ranges proposed by the airport or would that disqualify the bid? For example, can we offer more or less depending on the vending concept we are proposing?

Answer: No, the respondent should follow the terms and requirements as outlined in RFP's Section D.2. Compensation. Any respondent that proposes compensation outside of the requirements will be deemed non-responsive and eliminated from further consideration.